

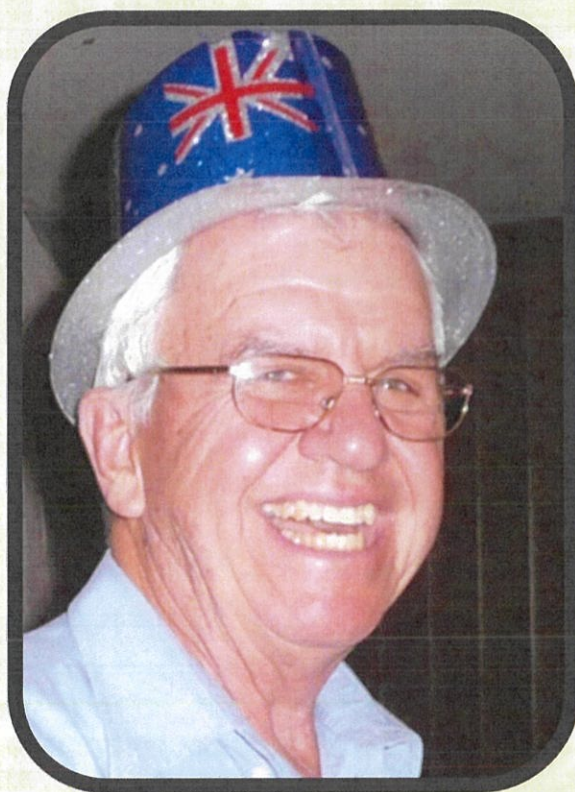
# ST. DAVID'S NEIGHBOURHOOD CENTRE

# ANNUAL REPORT 2019





*This report is dedicated in memory of  
Ray Brand, a wonderful supporter and friend  
of St David's Neighbourhood Centre.*





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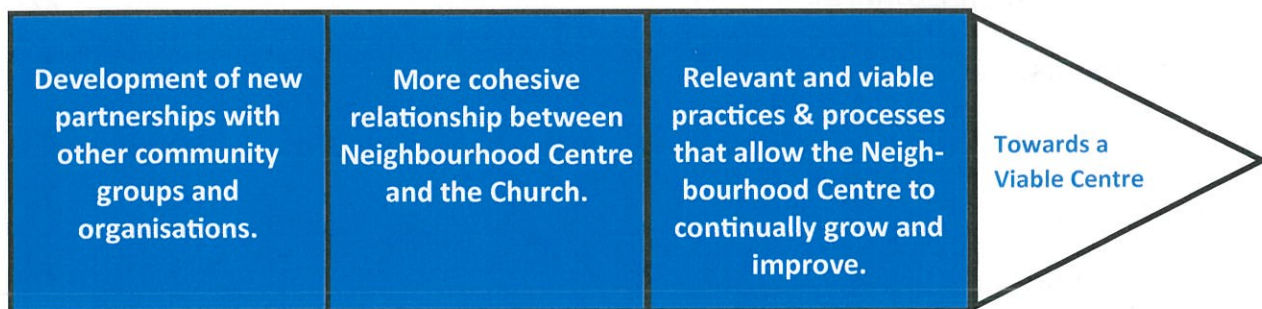
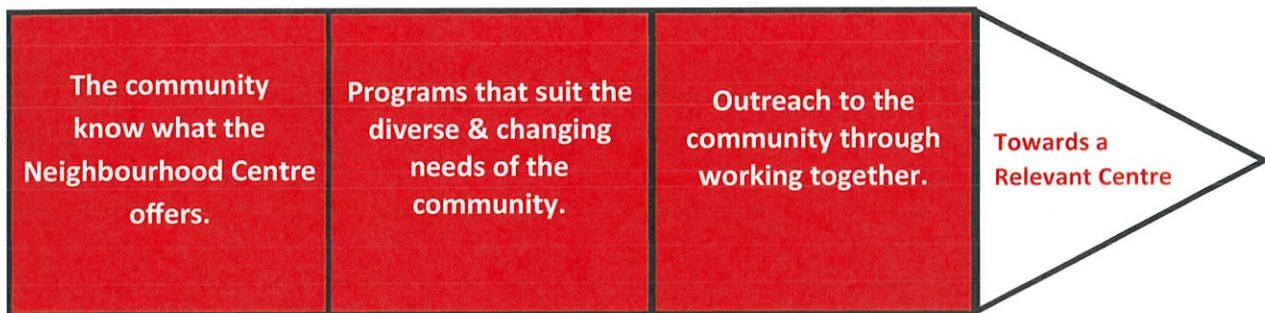


## MISSION STATEMENT

*St David's Neighbourhood Centre is a place where people find the opportunity to meet their community, family and personal needs in a friendly and supportive environment.*

*The Centre is committed to empowering people to reach their full potential through friendship, education, social action and community building.*

### St David's Neighbourhood Centre 2020 Strategic Vision



St David's Neighbourhood Centre

68 Orange Grove Road

Coopers Plains 4108

Ph: 3274 3240

Email: stdavidsnc@bigpond.com



[www.stdavidsnc.org.au](http://www.stdavidsnc.org.au)

#### Our Values supporting our Ministry

Unity, working for Christian unity

Compassion and care

Diversity

Faithfulness

Inclusive

Purpose & meaning to life



## CHAIRPERSONS REPORT

It gives me great pleasure to again report an excellent year for our Neighbourhood Centre.

Our Centre has continued to grow and expand services, whilst engaging with our community to meet the needs of families and individuals. I would congratulate Manger, Kellie Griffiths and her staff, for her excellent leadership of an extremely committed Manager and loyal staff.

A part of our Mission Statement is that the Centre is committed to empowering people to reach their full potential through friendship, education, social action and community building. This continues through all current programs not only for clients, but also for families, carers and volunteers.

Our Board are facing some financial challenges this year as the Neighbourhood Centre continues to grow and demand for our services increases. Our building dates from the 1970's and urgently requires an amount of maintenance.

There are a number of areas where possums can enter into the roof cavity and this needs to be attended to as they are causing damage. The roof is in urgent need of repairs. Our IT system requires updating again to meet changing needs. Some air conditioners require replacing. It is likely that some of these costs will exceed what is available from our operating funds and may impact our Reserve funds.

### **Our Board members bring various skills to the positions:**

**Anne Brand** - Founding Manager of a Community Aged Care Service ( Flexicare), Worked as an Aged Care Advocate, current member of other community Boards, Member of St David's Church Council, Past District Governor of Rotary, Recognised with an OAM in 2017, relevant to community engagement.

**Robyn Solomon** - Management, Marketing, Fund Raising, Membership of Uniting Church and Non Profit Boards, Body Corporate Committees, Civil Celebrant.

**Bruce Moffatt** - Accountant, Small Business, Tertiary Administration, Member of Non Profit Boards.

**Lenore Gibson** - Social Work, Queensland Health, Aged Care Assessment Team, Expertise in writing Policies & Procedures in Non Profit area.

**Andrew Demack**- Journalist. Former Communications officer for Uniting Church Queensland Synod. Currently - Advocacy & Policy Manager for Queensland wide non-profit organisation. St David's Church Council Chairperson for 15+ years, elder and lay preacher.

**Sue Williams** - Primary School teacher, experience in understanding young children & working with parents. Long association with Neighbourhood Centre, Member of St David's Church Council.

**Pam Weymouth**- Experience as a Librarian/Manager across public Libraries throughout Queensland. Volunteer Community Advocate and Office Bearer with Neighbourhood Watch. Previous member of St David's Church Council.

I would sincerely thank the members of the Board of St David's Neighbourhood Centre, for their continuing support and expertise in so many areas. All members have agreed to continue for another year.

*Anne Brand Board Chair 2018 - 2019*



## BOARD OF MANAGEMENT

### 2018/2019 BOARD OF MANAGEMENT

Chairperson .....	Anne Brand
Deputy Chairperson .....	Robyn Solomon
Treasurer.....	Bruce Moffat
Secretary.....	Lenore Gibson
Board Member.....	Sue Williams
Board Member.....	Andrew Demack
Board Member.....	Pamela Weymouth





## CENTRE STAFF

### ST DAVID'S NEIGHBOURHOOD CENTRE STAFF AS AT 30/06/2019

#### Current Staff

Centre Manager .....	Kellie Griffiths
Harmony Club Coordinator .....	Max Draper
Support Worker .....	Yvette Curl
Support Worker .....	Kerry Hayes
Food Services Supervisor .....	Katrina Marschke
Stay n Play Coordinator.....	Melanie Bobeszko
Community Connections Coordinator .....	Karen Shapcott
Administration/Activities Coordinator .....	Dawn Claes

#### Staff who left in 2018/2019

Harmony Club Coordinator .....	Belinda Powley
Stay n Play Coordinator .....	Jillian Druery

*Kerry, Max, Katrina and Yvette*



*Melanie, Dawn, Karen and Kellie*



## CENTRE MANAGERS REPORT

It is with pleasure I present St David's Neighbourhood Centre Annual report for 2018/2019. It is an opportunity to highlight the many aspects of our work that are constantly guided by our strategic vision, mission and values. Along with the staff, board of management and volunteers, I am proud of what we have been able to achieve by working together with a common goal.

Loneliness and isolation that many members of our community experience continue to be an ongoing need. It can be a challenge to find the most appropriate pathway to assist each individual. One way to address this is by taking a person centred approach to each conversation and situation. Taking time to get to understand the individual, their own specific needs, goals, strengths and attributes, ensures we act with compassion and care and help to provide an opportunity for the person to be included in our community. This year's report highlights many of these successes to participation pathways that have helped to bring meaning and value to someone and their contribution to our community.

Once again the number of people connecting with the centre through our programs has grown. St David's Neighbourhood Centre is also very lucky to have a group of staff who are able to think outside of the box and look for new and innovative ways to provide opportunity for these people. We are bursting at the seams some days so we were very excited to gain access to additional space within the centre. While we were very sad to see our neighbours at Conductive Education Queensland move due to their own expansion, access to the space they occupied has enabled the organisation to expand current programs and explore offering new activities.

I once heard a fitness instructor in attempt to motivate the class say 'without challenge there is no change'. They were asking us to just give a little bit more, to challenge ourselves physically and think about our end goal, to improve our fitness. This saying can also be relevant to many aspects of our lives and in the work we do. It is easy to stay within our comfort zone, continue to do things as they were always done, not challenge our own thinking or of others. However, if we don't question and always go on as we have done, nothing will change.

We can't stay the same when our community, the people who are a part of it, the funding we receive, the cost of fuel, wages, food etc. are increasing and the many other aspects of our lives are constantly changing. We need to challenge our way of thinking and those around us to help us adapt to the changes that are taking place. We need to look at how we are doing business, who is involved in our organisation and challenge our ideas, processes, income streams and all of the other aspects of our business to ensure we continue to be relevant and viable.

We have been successful in improving some of our income stream through hire of the space at an affordable rate to the community, registering as an NDIS service provider and increasing the number of Harmony Club participants through our fee for service. We will continue to be challenged in this area but the sound financial and strategic management of the board will enable the organisation to successfully navigate this changing world. Thank you to all board members for your support, willingness to question and passion for the work we do.

During the last 12 months we have welcomed two new staff members to the organisation, there is nothing like a new person with a different perspective to challenge the old way of thinking and create even some small changes. Max and Melanie joined the existing team of Karen, Dawn, Katrina, Yvette and Kerry, the organisation and myself are very lucky to have such a dedicated, passionate and hardworking team who are willing to be challenged to create change.

It goes without saying but does need to be said, we would not have achieved all that we have without the dedication and hard work of the many volunteers who have chosen St David's Neighbourhood Centre to give their free time to. Thank you to each volunteer for all that you have done.

Finally, I would like to say thank you to all of those who are a part of our community and organisation, without you there would be no St David's Neighbourhood Centre.

*Kellie Griffiths, Centre Manager.*



## 2018/2019 HIGHLIGHTS

### July 2018

Our annual **Volunteers Lunch** once again provided an opportunity to acknowledge the contribution these very important people provide to our community. This year's theme was **Fancy Hats and Terrific Ties**, an eclectic selection was certainly worn on the day. We were also visited by Graham Perrett MP who handed out long service awards to volunteers who have spent many years of committed service to the organisation.



**Ted—Harmony Client**

### August 2018

This year to celebrate Seniors Week the centre put on a **Seniors Concert** for all of those in our community and provided an opportunity for our Harmony Club clients to display their gifts and skills in a **Seniors Week Talent Show**. The sounds of laughter, singing and those having a good time could be heard at both events along with some surprises at just how amazing some of our seniors are.

### September 2018

The importance of those who are carers for others was acknowledged with a **Carers Supper**. Carers of our clients were invited to share in a supper and to view the wonderful facilities their loved ones come to each week. Tracy from Carers QLD also joined in for the evening and used the opportunity to share the support and care they can provide.

It was a case of many hands make light work with our **Working Bee**. Staff, board members and volunteers from Sunnybank Hills Rotary gave up their time on a Saturday morning to spend a few hours sprucing the place up. Laughter and talk certainly made the work seem easy.



**Working Bee Volunteers**



**Beverly and Jillian**

### October 2018

The **Sunnybank State School Fireworks Fiesta** has become a fixture in our calendar as one of the most attended events each year. It is a great opportunity to promote the organisation and meet with our community. We also ventured out to **Maggie's Markets** in Salisbury. Adults and children alike enjoy the activities on offer proving you are never too old to colour in.



## November 2018

Late night shopping came to St David's Neighbourhood Centre Thrift Shop with our **Christmas Launch**. Shoppers were enticed to view the array of Christmas stock with a free sausage from the BBQ and stay for shopping until 6.00 pm. Trading continued each Thursday till 5.30 pm up until the shop closed for Christmas.



Sue and May



The **Welcome Dinner Project** provided the opportunity to invite newly arrived and established Australians to share cultural insights through food and stories. Over 60 people attended which provided a welcoming atmosphere filled with laughter and chatter.

## December 2018

The St David's Neighbourhood Centre **Christmas Party** was the biggest party yet with all members of our community invited to celebrate and enjoy companionship, entertainment by Cheshire Cath and amazing food. Santa also made a visit to give a present to all. The event was made possible by the hard work of the staff and board and funds received as part of the Brisbane City Council Seniors Celebration Donation grants.



## January 2019

The organisation was very lucky to have once again Sister Margaret Endicott to help guide us in our **Strategic Plan** for 2019. Her expert skills and the ideas and contributions of those who attended ensured a plan was developed that would help guide and support the organisations activities and direction for the next 12 months.

## February 2019

Love was in the air for the **Valentine's Day Concert**. Everyone enjoyed the entertainment provided by Mel with the Harmony Club clients being joined by the families from Stay N Play.







### March 2019

St David's Neighbourhood Centre **Autumn Fest** was another successful event with over 300 members of the community joining in on the festivities. A total of \$2584.41 was raised during the event, it certainly would not have been made possible without our sponsors and supporters.

The **Painting for Pleasure Art Exhibition** was also held on the same weekend as Autumn Fest with the festivities commencing on Friday night with the official opening and then continuing right through the weekend. Once again the talents amazed visitors to the exhibition and was a great opportunity for our resident artists to show case their work.



### April 2019

In honour of the commencement of April School holidays, we hosted a Family Movie Night. While attendance was intimate, those who attended enjoyed the BBQ dinner provided and popcorn while watching the movie Wonder.

### May 2019

St David's Neighbourhood Centre opened the doors to the community as part of our **Wellbeing Open Day**, an opportunity for the community to come and find out what we do and how their physical, mental and emotional wellbeing can be supported. The visit from ABC Animal Farms provided an enticement to come and the baby animals brought a smile to everyone's faces especially the little piglet.

In honour of the Federal election voters were encouraged to stop on by the Thrift Shop and cake stall as part of our **Election Day Fundraiser**. The Thrift Shop extended their trading hours and provided an array of interesting items for sale. A total of \$532.50 was raised from this event.



### June 2019

St David's Neighbourhood Centre once again attended the **Chrome Street Fiesta** and enjoyed the opportunity to get out and about. It was lovely to see the wands the children made while visiting our stall used in the children's parade that takes place as part of the event.



## HARMONY CLUB

The St David's Neighbourhood Centre Harmony Club program provides opportunities for participants to connect, develop and continue friendships and participate in social activities. The variety of activities and events on offer cater for different interests and maintain the person's independence.

Those who are aged 65 or over or 50 for those who are Aboriginal & Torres Strait Islander are eligible to attend under the Commonwealth Home Support Program funding or through an individual's Home Care Package. People aged under 65 with a disability are funded through the National Disability Insurance Scheme (NDIS) through each participant's NDIS Plan of funded support. People who were previously funded through the Queensland Community Care Service funding model and are yet to transition to the NDIS can still receive some minimal Community Connection Supports during this transition.

A person centred approach is taken in designing the activities and an individual's care plan with a focus on wellbeing for both the client and carer. Participants are encouraged to identify what is of interest to them in helping to design the activities offered and how they would like to participate. Support is provided to help them maintain independence through the provision of information and connection to other services through facilitated referrals.

Access to the program for most clients is through My Aged Care, providing a streamlined access to entry level support services such as Harmony Club. Support is provided to individuals to access this referral pathway when needed.

The Harmony Club program provides a variety of activities, bus trips and outings to places of interest are always popular including visits to theatres and concerts. Indoor bowls, walking groups and gardening encourage mobility and help keep participants active. An active mind is also encouraged through music, word games and time spent reminiscing or discussing topics of interest.

Harmony Club is supported by the Harmony Club Coordinator, two support staff, Food Services Supervisor and a team of volunteers.

### Highlights for 2018/2019

The last year has been jam packed with activities and social events at Harmony Club which allow our clients to remain as active as possible and in touch with the community we all share. Below are a few points to provide a snapshot of the year that was:

- To celebrate senior's week we held a talent show and clients were encouraged to bring in something they had a talent in and to share this with the group.
- Concerts with Cheshire Cath for Seniors Week, Mel to celebrate Valentines Day.
- Clients attended a Jade Hurley concert at Sunpac.
- Mother's Day and Father's Day and celebrations were joined with children and from Stay n Play singing songs and making small gifts to give to the mums and dads.
- In September Harmony clients went to the Sunnybank Theatre to watch their production of Kindly Leave the Stage.
- In October we supported some of our clients to attend the circus and for one of our clients it was the first time they had ever been to a circus.





- Halloween activity with Stay n Play children who wore costumes and lollies were given by the harmony clients.
- Cares Week was promoted by preparing Cupcakes for Harmony clients to take home to their family/cares to say thank you, and carers supper in conjunction with Carers Qld.
- Melbourne Cup luncheon was held with our own version of fashions in the field with clothing showcasing what is on offer at the thrift shop.
- In November we held a Harmony Club Pet Show where clients brought in photos of their pets past and present to share with all.
- December concluded the year with our centre Christmas Party which was well attended and enjoyed by all.
- St Patrick's Day was celebrated by decorating the Harmony room green and with a green theme to food and activities and Irish music.
- Our open day was a lot of fun with joint activities with the children from Play n Stay which included the pet animal farm on site which was greatly enjoyed by all.
- In May the Oxley CWA Theatre Group put on a wonderful mixed musical theatre performance that greatly enjoyed by both Harmony clients and the Stay n Play children and parents.
- Throughout the year students completing their placement with us provided presentations about their home country and culture.
- Guest speakers for our women's BBQs covered topics such as personal and home safety, legal issues and range of women's health topics.
- Our Monday bus outings included trips to Ted's Corner at Capalaba, Roma Street Parklands, Daisy Hill Koala Centre and the RSPCA to name just a few. These outing are always well received and are a great opportunity to get out and about in our community.



Mother's Day visit by Stay N Play



Harmony Day



Melbourne Cup Fashion Parade



Jan visiting Stay N Play



The ongoing shared events and time between Harmony Club and Stay n Play continues to be a great success and outcome for all involved. This type of interaction has been highlighted nationally through the recent ABC social experiment documentary "Old People's Home for 4 Year Olds". The benefits of this type of interaction and shared learning and experience is invaluable and really showcases how St David's Neighbourhood Centre really is a place for everybody.

During the past year Kellie has worked very hard to ensure that St David's Neighbourhood Centre became a NDIS registered provider. The NDIS is designed to allow people living with a disability to purchase quality support services of their choice in their local community to assist them to achieve their goals each year. Our centre is quite unique in the type of group activities it can offer and therefore we are well positioned to offer something different to many other providers in the NDIS space. We continue to support those clients yet to transition into the NDIS so they are not disadvantaged during this transition period.

Our bus trips continue to be well received and well attended. Kerry and Yvette excel in finding interesting places to visit and excellent value places to have lunch and share time together in the community. Many of our clients may not have the opportunity to get out and about and experience new places so our community outings can often be their highlight of the fortnight.

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This year we have seen substantial growth in our client's interest in music and song. There has been substantial research over the years in the benefits of music in the aged care sector and in particular for those people with dementia. Our volunteer pianist visits the centre every fortnight and this combined with the many other performers we engage for concerts throughout the year provides a great opportunity for everybody to be involved in music, song and sometimes even a bit of dance as well.

#### **Comments from our Harmony Club clients and their families**

The Christmas party was a joy to have attended. The food was great, entertainment was fabulous, and I thought the whole day was a great success. It is nice to know nice people. Thank you so much!

I am very pleased with everything at St David's. Staff are very kind to us. I always look forward to coming. Bus drivers are always kind and happy. Someone always takes my arm when walking me to the bus.

Very happy with the social interaction provided to Lawrie. He would otherwise be totally isolated except for the weekly visits we provide and any medical appointments.

This group is more like a family than my own real family. I enjoy the company and friendship.

My heartfelt thanks to the staff and all who recognised I needed help. I am now better than ever thanks to your actions. Keep up your good work.

My dad Phillip attends three days per week. He absolutely loves it. Since coming here, he hasn't been admitted to hospital once, when he was a frequent flyer at the hospital previously. This centre has certainly given him a new lease on life.

I love coming here it is my favourite activity, I enjoy everything. I am by myself and I look forward to coming it's all I have here. I don't go out so the Harmony outings give me something to look forward to.

Yvette, you and Kerry do an excellent job looking after all the elderly people at Harmony Club. Thank you.





# FOCUS ON KITCHEN

St David's Neighbourhood Centre is very fortunate in being able to prepare all meals onsite in our kitchen which is credentialed with a Food Business Licence maintaining a four star rating with the Brisbane City Council. Our Kitchen is audited annually against the Food Act of 2006 with our most recent audit returning total compliance and no recommendations for any corrective actions.

Our onsite kitchen managed by Katrina (Food Services Supervisor) provides excellent quality food which meets the nutritional and choice requirements for all our clients. This is managed and supported by maintaining up to date records of the dietary requirements of each individual in our care to ensure we maintain the highest standards possible. All meals are balanced in nutrition and using a personal centred care approach to suit client's personal needs such as meal size, taste preferences and taking particular attention to any food restrictions or allergies an individual may have.

Food is an important part of St Davids Neighbourhood Centre. For us, eating is not merely calories intake, it is a component of people's wellbeing. A part of the Harmony Club program is to provide morning tea and lunch which always creates a partnership of shared friendship and culture as all clients, volunteers, staff and students have the opportunity to sit together and share the meal. The other great benefit of making our own food on site is the ability to mix things up occasionally to suit special events and celebrations throughout each year which further personalise what we can offer.

However, food is essential not only to Harmony Club, but all St David's Neighbourhood Centre dimensions. In the morning, fresh biscuit aromas evoke feeling of a homey place. Offering a cuppa and some biscuits are an easy way to break the ice and make connections with our visitors.

During our meetings, workshops and events, food is an approach to celebrate together, bring joy, connect and thank all people involved. Therefore, at St Davids Neighbourhood Centre, food is synonymous of making connections, healing, sharing happiness and always the opportunity for positive socialisation in our community.

*"The smell of biscuits make me feel at home"*

*"Ginger cake for morning tea was beautiful and filling and a decent size. Savoury muffins and watermelon for lunch hit the spot after a great circus outing. Thank you."*

*"Melbourne Cup Day lunch was spot on, loved the cold meats and salads. Enough food to enjoy."*





## STAY N PLAY

Stay n Play is an inclusive playgroup that provides creative and social interactions for children aged 0-5years, parents, grandparents and carers.

The program runs Monday to Friday from 9:30 -11:30 each day during the school term. Siblings are able to attend our 'holiday program' which is run on special days during the school holidays.

Our playgroup consists of a beautiful space for children to participate in activities within a stimulated environment, where they can learn new skills. With access to a great variety of toys, equipment, arts and crafts in both indoor and outdoor learning spaces. Children learn through play and social interactions. They are assisted in language development, communication and preparation for the formal learning environment.

The program gives parents and carers the opportunity to play and interact with their child, time to share their ideas and experiences with other adults and to support one another.

Stay n Play is facilitated by a qualified Early Learning Years Coordinator alongside volunteers. The program fosters community spirit and social networks while providing a routine. This allows families to gather and interact in a safe, inclusive environment.

### HIGHLIGHTS FOR 2018/2019

We ran our school holiday program for the first week of school holidays at the end of each term. This was a great success and wonderful opportunity to have older siblings attend the playgroup.

Stay n Play was invited by Coopers Plains Library to create an exhibit for Book Week. We created an exhibit from our favourite book 'The Very Hungry Caterpillar'. The children enjoyed helping to make this display. In August we had an excursion to the Coopers Plains Library with a tour of the library from Robert the Librarian and got to admire the displays for Book Week including ours.

Parenting workshops were held by volunteer and Child Health Nurse Daniella discussing 'Parenting with your child's brain in mind'. The workshops were well attended with an average of 10 parents attending each session.

An activity that the families really enjoyed and look forward to doing again next year was making Ekka Show bags for the children. The children decorated a brown paper bag with stickers, stamps, crayons and felt pens. At the end of the session parents and volunteers filled the bags with donated goodies.

We had a raised garden bed donated to us & from the money that we received from Grill'd Local Matters we bought soil and seeds. The children planted poppies, sunflowers, zinnias, tomatoes, corn and sugar peas.

Qld Ambulance came to visit the playgroup. Children were invited to climb into the ambulance and have a look around. They were shown how patients are stretchered in and out of the ambulance and also listened to a talk about what everyone should do in an emergency including what number to call. Stay n Play attended a number of community events throughout the year. Chrome Street Fiesta, Sunnybank State School Fireworks Fiesta, Acacia Ridge Christmas Celebration and Maggies Markets.

We also celebrated several special occasions throughout the year. We celebrated birthdays, Mother's & Father's Day. For Father's Day the children made ties and cards. We went to visit our friends in Harmony Group and gave the gentlemen these for gifts.

For Mother's Day we made cards and flowers and gifted them to the ladies. The children always love going 'next door' handing over their precious gifts made with love and joining in with singing.



## STAY N PLAY cont.

For Christmas we made our own Christmas Tree using a hoop, bamboo stakes and tinsel. The children made decorations to put on the tree too. Chinese New Year was celebrated by making lanterns and fans and talked about the special day.

This year we celebrated World Environment Day with lots of sustainable and recyclable crafts. We joined in the Neighbourhood Centre Open day in May. We had a Baby animal farm as an attraction. The families really enjoyed this and have asked if it would be possible to have it return again.

In April we said goodbye to Jillian our Stay n Play Coordinator of 5 years. We had a farewell party during playgroup that all families were invited to.

We welcomed Melanie to St David's Neighbourhood Centre as our new Stay n Play Coordinator in May.





*"My child enjoys coming to playgroup. We always have fun here."*

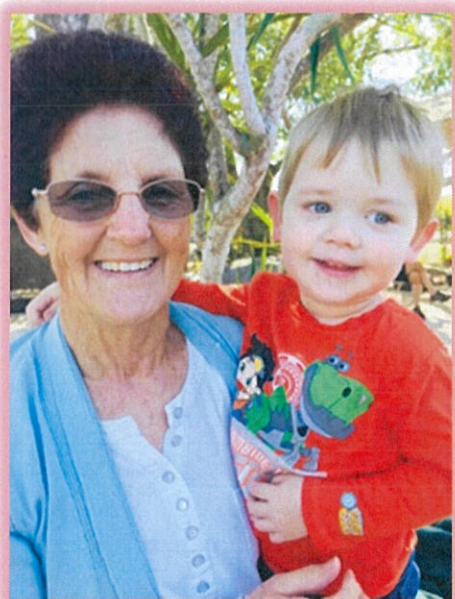
*"Staff are friendly and welcoming. My son loves playgroup."*

*"We find the playroom very clean and welcoming. Love the defined areas and new decorations on the wall. It's a great place to come and interact with other families."*

"We enjoy coming to *Stay n Play*. Sam loves all the activities and toys available and I enjoy time with other Grandmas & mums. Melanie is doing a great job." ~ Heather Dansie

"Very happy with everything at playgroup. Melanie is an excellent Playgroup Co-ordinator, and the volunteers are outstanding. Jaxon just loves his time here. ~ Pauline McMaha

"Melanie has made the twins and myself feel most welcome at *Stay n Play*. Since coming here Lymmiah and Aurora have been understanding questions with Melanie's help. There is a large variety of toys and activities that my girls and other children can play, explore and learn with. ~ Jade King





## SOCIAL GROUPS

St. David's Neighbourhood Centre facilitates a range of social groups providing a venue for those with a similar interest to connect and participate in activities. Social Groups are for all members of the community to connect with others with similar interests. They may learn a new skill from other participants, or find company to enjoy their hobby with others. It is our pleasure to welcome all to the centre and we look forward to finding new ways for our community members to connect.

### **Mahjong**

Mahjong is a game that originated in China and is commonly played by 4 players. It is similar to the Western game Rummy and is a game of skill, strategy and calculation and involves a degree of chance. The Mahjong group is fortnightly on a Tuesday and is one of our largest groups, and has benefitted from the availability of a larger room.

### **Knitting**

This group of keen knitters meet fortnightly on Tuesdays to make a range of knitted and crocheted items. They work on their own projects as well as making toys and other items for charity.

### **Painting for Pleasure**

The Painting for pleasure group meet each Wednesday morning, and use watercolours and acrylics to create their works of art. Once a month a Tutor is invited to come and teach some new techniques to the members of the group. This is a very popular group and they contribute some beautiful artworks for an Art Show held each year, to raise funds for the Neighbourhood Centre. This group has relocated to our Garden Room now, and have more space to be creative and welcome new members to the group.

### **Creative Connections**

Creative Connections meet once a month to work on individual craft projects such as scrapbooking, sewing, knitting and even colouring. The group is small at this time and would welcome new members for a social evening as we have plenty of room to grow.

### **English Conversation**

The English Conversation group welcomes people from all cultures and backgrounds who want to improve their everyday English language skills. We now have two volunteer teachers who engage the group to learn in a very social and interactive environment. The numbers of participants in this group have grown over the 2018/2019 year, confirming a need in our community for this service.

### **Tai Chi**

As part of the Brisbane City Council Gold Program we have continued to be a host for Tai Chi on a Friday morning. A dedicated group of people attend each week. We have now been able to utilise a larger room for this activity which has allowed us to welcome more participants. This is a free activity and welcomes all those over the age of 55.

### **Yoga**

As part of the Brisbane City Council Gold Program we are now a host for Yoga on a Monday Afternoons. This group has started small and is now growing steadily. Facilitated by FoxinSox Yoga, it provides an opportunity for participants to enjoy the benefits of stretching and relaxation.

### **The Women's Wellbeing Circle**

The Women's Wellbeing Circle has continued to provide a safe and caring space for women to connect each month. Held on the third Saturday of the month, from 2.00 pm to 5.00 pm, the women's circle is a place for discussion about different topics that relate to our wellbeing. Some of the topics discussed this year have included mindfulness, financial wellbeing, and self-image. The group also includes a craft activity, often related to the discussion topic, and a delicious afternoon tea.



## SOCIAL GROUPS

### Men's and Women's BBQ's

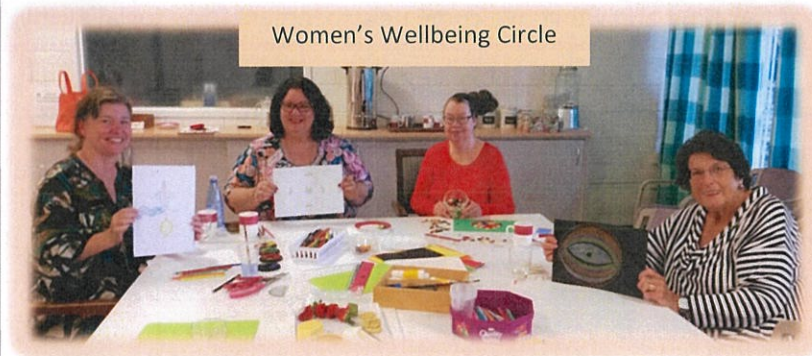
On the Last Friday of each month a BBQ is held for Men, and includes Men from our Harmony Club as well as others from the community. It is open to all men and for a cost of \$7, or \$10 if transport is needed. They enjoy some social interaction and a BBQ lunch.

On the 4<sup>th</sup> Monday of each month, a Women's BBQ is held. This too includes members of the community and Women from our Harmony Club. The cost of \$18 includes morning tea, lunch and a guest speaker, and a friendly social atmosphere.

### Highlights for 2018/2019

This year we have been able to use the space now called "The Garden Room". This space was previously occupied by CEQ, but is now being utilised by the Neighbourhood Centre. Our Mahjong group has now moved to the Garden Room, a much bigger space, so more players can be welcomed. Painting for pleasure group is also using the garden Room which has given them more room to work, and also to welcome any new members to the group.

Autumn Fest 2019 was held in late March. The Painting for Pleasure group held their art exhibition on Autumn Fest day and the following day in the Garden Room. The Art Show was well attended, with many of our artists selling works over the weekend.





## VOLUNTEERING

The volunteer program of St David's Neighbourhood Centre is beginning to be recognised in the community sector for the quantity, diversity, and skill set of our volunteer participants, as well as the Neighbourhood Centre's dedication to meeting the broad needs of those in our community seeking opportunities to help others. In 2018/2019 the number of volunteers sat within the range of 63 to 68 volunteers, which demonstrates that despite the national trend of shorter term volunteering, our retention of longer term volunteers is excellent. This is due to the dedication of our volunteers to the community and the value of care we foster, and to a warm and welcoming culture that our staff, clients and volunteers create.

Volunteers are offered opportunities to assist in the Stay N Play Playgroup, Harmony Club and Thrift Shop and with administration, community resource development, gardening, community breakfast, Conversational English group, and community events such as Autumn Fest.

Our volunteers reflect the cultural diversity of our local neighbourhood, and come with an amazing range of skills and life experiences. Most volunteers are motivated to give their time because they want to help others and give back to the community. Other reasons include gaining more experience in a particular field, improving their employment prospects, making friends and getting out of the house and a desire to keep busy.

This year, volunteers at St David's Neighbourhood Centre have provided an extra 1141 hours of work, with a total of 9839 hours of unpaid assistance to our programs. This remarkable increase in volunteer hours is due to the engagement of additional project volunteers for activities such as the sewing group, and IT/marketing updates. The economic value of this contribution can be calculated by considering the commercial, community and individual benefits created by each act of volunteering, and based on this calculation St David's Neighbourhood Centre volunteers have provided \$463, 432.00 of value to our local community in the 2018/2019 financial year.

### Highlights for 2018/2019

In July 2018 we held a very special Volunteer Appreciation Celebration to celebrate the amazing work and dedication of our volunteers, especially our long term volunteers. The Theme was Fancy Hat's and Terrific Ties and it was great to see everyone get in the spirit!

We have been blessed to have volunteers that work so hard and have dedicated so many years of service to our community. The Volunteer Appreciation Celebration provided the perfect opportunity to formally acknowledge those volunteers that had worked for over 15 years for St David's Neighbourhood Centre. We were honoured to have MP Grahame Perret attend the function to present the awards, and give special recognition to these wonderful community members. Special mention must be given to Muriel Pollock, who has served St David's Uniting Church and St David's Neighbourhood Centre as the Thrift Shop convenor for over 30 years. Her leadership and management has contributed so much to our organisation and we humbly thank her.





## COMMUNITY OUTREACH AND SUPPORT

St David's Neighbourhood Centre is committed to providing place-based support that meets the diverse and emerging needs of our neighbourhoods. Extending beyond 'emergency relief', this community outreach includes a focus on the promotion of wellbeing within our local community, and positive actions to overcome the barriers that reduce people's capacity to be active citizens, or to have their needs met. We aim to reduce isolation, provide community education and information, and forge participation pathways that promote wellbeing and connection.

St David's Neighbourhood Centre runs a number of community engagement and outreach activities that support our mission:



### **St David's Thrift Shop**

The Thrift Shop is our longest running outreach activity, and it has been serving the community for over 30 years. By providing affordable clothing and household goods, access to information about events and services, and a link to St David's Uniting Church, the Thrift Shop allows us to reach those in our neighbourhood that we might not normally connect with. The Thrift Shop provides important revenue that supports the outreach aims of St David's Neighbourhood Centre. In the 2018/2019 financial year this income totalled \$35,170.00.

The success of the Thrift Shop is owed to a remarkable group of volunteers that oversee running of the shop from Monday to Saturday. They work tirelessly to ensure that customers are supported and served, the presentation of the shop is welcoming, stock levels are maintained and that the endless stream of donations are sorted and priced. In 2018/2019 these volunteers gave 4854 hours of their time and effort to ensure that the Thrift Shop continues to be a success.

### **Emergency Relief**

There is steady growth in the number of people who connect with St David's Neighbourhood Centre seeking assistance for food and financial aid, housing and homelessness issues, help with transport costs, job seeking support and ongoing assistance through family crisis and challenges. To meet these needs, St David's Neighbourhood Centre partners with a number of local organisations. This includes Village Avenue Community Church (food bank, fuel vouchers, chemist vouchers, Go Cards), Mt Gravatt Neighbourhood Centre (general financial aid, bill payment), Belong Acacia Ridge (general financial aid, rent assistance), Southside Community Care (housing support and referral), Kyabra Community Centre (housing support) and Sherwood Housing Service.

### **St David's Community Breakfast and BBQ Breakfast**

St David's Community Breakfast has continued to be held every Friday morning from 7.30am to 9.00am. The program provides access to a simple breakfast of fresh fruit, toast, cereal, and eggs. Basic staples are also provided for people to take such as toiletries and tinned food. We have been blessed to have the dedicated assistance of volunteer Joan Campbell, who is a favourite with the children who attend, and makes great scrambled eggs! The breakfast has been attended by a small number of families and individuals, some of whom have been living rough in the area. They know it is a safe, non-judgmental space that they can drop into for food, support and conversation.

The monthly BBQ Breakfast attracts higher numbers due to its more prominent position, and ease of access on the corner of Orange Grove Road and Rookwood Avenue. The average attendance each month is approximately 16 people, comprising of adults and children, many who attend Coopers Plains State School. We are very grateful for the support of the Sunnybank Hills Rotary each month, who provide volunteers to assist with set up and pack up, and cooking and serving the sausages.



## COMMUNITY OUTREACH AND SUPPORT cont.

### St David's Place

Our community morning tea and chat is hosted on the third Thursday of the month at the Thrift Shop. This monthly event continues to attract a number of regular attendees each month, who enjoy the opportunity to meet others and be part of a friendly community. St David's Place also offers an excellent immersion for our students into our diverse community, and has been an ideal meeting place for other organisations to visit our space and share ideas.

### Job Skills and Resume Support

In 2018/2019 we have continued to assist volunteers and community members that have identified that they would like assistance with job seeking efforts. The majority of these people are effected by one or more barriers to work including language, disability, homelessness, mental health, cultural factors and gender. Individual advice is offered by the staff of St David's Neighbourhood Centre including information on resumes, interview skills, responding to selection criteria, and identifying job search pathways. Information is also shared about available training, traineeships, and job clubs provided by other community organisations.

### ASD/ADHD Support Group

In 2018 the playgroup coordinator identified that there are a growing number of families at the centre who had neuro-diverse children (ASD, ADHD, ODD). These families were looking for support and information and it was identified that while there are a number of on-line support groups for families, that there was very little face-to-face support for either carers or their children.

The Purpose of the ASD/ADHD Family Support Group was to provide a safe and welcoming environment for families supporting children with ASD, ADHD, and associated disorders, to:

- Meet other parents, grandparents and carers who are sharing similar experiences
- Connect with Carer's QLD and their services
- Share resources and ideas
- Get information from relevant service providers and organisations
- Provide an opportunity for children and teenagers with ASD/ADHD/ODD to meet others, build relationship skills and friendship

The support group was held on the third Saturday of each month from 10.00am to 12.00pm. While the adults conversed, kids were entertained by a volunteer with games, activities and a dedicated volunteer youth worker. Guest speakers were organised to provide useful information from relevant organisations or service providers including NDIS information session through Carer's QLD, Brain Gym workshop, education advocacy with the QLD Collective for Inclusive Education, Wheel of Wellbeing workshop with Carer's QLD, and information on boundaries and behaviour. However the main emphasis is on peer support and connection for families.

### Somalian Sewing Group

We were honoured to collaborate with Self Help QLD to host the Somalian Women's Sewing group in May, June and July. The project was an outcome from working with Somalian women to find out what they thought would help improve the health and wellbeing of their community. Their answer was that the women wanted to learn to sew. They wanted to make clothes for themselves and their families. They wanted to 'learn things' and be productive. Funding was secured by Self Help QLD to provide sewing machines and sewing lessons for these women, and St David's Neighbourhood Centre was selected to host the latest course. 10 Somalian women were supported by a team of experienced volunteers for 6 weeks of lessons to learn basic sewing and garment making skills. During this time the women were also supported with English language tutoring. At the end of the project the women were gifted a new sewing machine to keep so that they could continue to build their skills.





## STUDENT PLACEMENTS

St David's Neighbourhood Centre takes it as a privilege to provide placement opportunities for students as part of their studies. . During each placement, students are able to put the theory they learn in the classroom setting into practice, they practice their communication skills, learn how to work in a diverse team, gain confidence and challenge themselves which helps them to grow both professionally and personally. The organisation also benefits from the work students complete, as they utilise their skills to undertake projects and help in the delivery of services. We welcome students from a variety of backgrounds and nationalities, and our staff, volunteers, clients and service users enjoy connecting and learning with them.

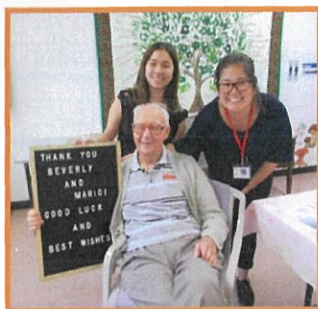
### Students who completed Placement

During the 2018/2019 period we hosted the following students:

Beverly Li, Masters of Social Work, *Queensland University of Technology*  
Marici Hanashiro, Master of Social Work, *Queensland University of Technology*  
Allen Huang, Certificate II in Volunteering, *Brisbane State High School*  
Yen Ngyuen, Community Internship, *Griffith University*  
Kate Kubler, Bachelor of Human Services, *Queensland University of Technology*  
Vanna Yao, Bachelor of Social Work, *Queensland University of Technology*  
Julie Adams-Post, Certificate III in Individual Support, *ACE Community College*  
Titin Rusmiati, Diploma of Community Services, *Strategic Training Group*

### Student Comments:

#### **Marici Hanashiro.**



**Beverly, Arthur and Marici**

I am fortunate to have my first social work placement at St David's Neighbourhood Centre. My experience in the centre was important not only to develop professional skills but also as a personal level. I had the support of all the team members, who encouraged me to overcome challenges and work with me to extract the best of myself. Personally, St David's Neighbourhood Centre is an example of community working together with same values and purpose. I still remember the amazing stories from volunteers and clients, and how their personal stories overlap the centre story. It was a meaningful experience and I'll bring with me only good memories and profound learning.

#### **Beverly Li.**

Having my first social work placement is definitely a good start in my social work pathway. I felt so amazed how everyone connects to the community. Every family and client that I met at St. David helps to build up my confidence as being a social worker. It is a wonderful place to enhance communication skills and gets to know about a community centre setting. It is a very supportive and lovely working environment for all the staff members. At last, I would like to take this opportunity to thank you all the people I have met during my placement. It would definitely be one of the memorable experiences in my life.

#### **Kate Kubler.**

My placement experience at St David's Neighbourhood centre has given me the tools to continue my studies in confidence and with purpose. The centre was very welcoming, and I made some amazing connections with the clients and the staff that I will remember for years to come. I believe the centre taught me all about the importance of community and how I can, as a community member be a great support for the people and the environment around me. I thank all the people at St David's neighbourhood centre for making my first placement experience a positive one that I will remember forever.

#### **Titin.**

I enjoyed my time at the centre and have learnt a lot. All the help and support provided is appreciated and thank you to the staff for being kind, providing lunch and welcoming me.

**Titin**



**Kate and Sara at Autumnfest**





## OUT AND ABOUT

The opportunity to connect with our community through attending events, expos and fairs is an important part of the work we do. We can promote the variety of activities, programs, services and events on offer at the centre as well as supporting other community groups in their events. The free children activities we provide along with information on the centre have encouraged new people to engage with us and receive support, information and friendship.

During the 2018/2019 period we have attended the following community events:

Sunnybank State School Fireworks Fiesta – October 2018

Acacia Ridge Christmas Part in the Car Park – December 2018

Maggie's Markets – October 2018 & May 2019

Macgregor Lions Health & Wellbeing Expo – May 2019

Chrome Street Festival – June 2019

Multicultural Seniors Expo (Diversicare) – June 2019





## PARTNERSHIP HIGHLIGHT

### Village Avenue Community Church (VACC)

One of the ongoing challenges for us as a Neighbourhood Centre is our capacity to provide appropriate support that meets the needs of the people in our local community. Funding and resource restrictions create barriers that we must overcome to provide relevant assistance, however through community based partnerships, we can continue to connect individuals to place-based services and support.

A key partnership that allows us to achieve this mission is with Village Avenue Community Church (VACC). Based in Coopers Plains, VACC has a self-funded relief program that encompasses a comprehensive food bank, pharmacy vouchers, Go Cards, and some financial aid. However it is the willing and compassionate support of Community Pastor, Peter Cox, which enables us to provide a safety net for our community members. By partnering together, St David's Neighbourhood Centre and VACC have been able to negotiate support plans for individuals and families that extend beyond the scope of our separate organisations. This collaboration has helped to create a personalised and understanding community of care for our local residents.

Our partnership is strengthened through:

- Food bank donations collected for VACC at St Davids Neighbourhood Centre
- St David's Neighbourhood Centre Thrift Shop vouchers distributed by VACC
- Peter's attendance at St David's Place every month, and provision of food packages if needed.
- Mutual promotion of the St David's Neighbourhood Centre community breakfast and the VACC community lunch
- Sharing of information, resources and support collaboration

When asked to reflect on the work that VACC and St David's Neighbourhood Centre do together, Peter shared the following thoughts:

*"I love the way that when we do our own little things, as helping communities, those little things turn into big things in the lives of those who benefit, when we do it together."*





## PARTNERS AND SUPPORTERS

St David's Neighbourhood Centre acknowledge and thanks the funders, sponsors and supporters who have been a part of our community in 2018/19.

### Funding and Grants received from:

**Commonwealth Department of Health** – for Harmony Club clients aged 65 and over



Australian Government  
Department of Social Services

**Queensland Department of Communities, Child Safety and Disability Services** – For Harmony Club clients aged under 65, Neighbourhood Centre Funding (Social programs and Stay N Play)



Queensland Government

**St David's Neighbourhood Centre Thrift Shop**

**Brisbane City Council Seniors Donation 2017** – contribution towards St David's Neighbourhood Centre Christmas party.



Dedicated to a better Brisbane

**Lord Mayor Suburban Initiative Fund** – Autumn Fest

**Acacia Ridge Community Bank® Branch of Bendigo Bank**

**Grill'd Community Matters**



### Sponsors and Donators:

**Painting for Pleasure Art Exhibition:**

**Connectors Group Plumbing**

**Mitchell's Solicitors**

**Australian Active Artists – Joan and Len Cooper**



Joan and Len Cooper



**Autumn Fest:**

**Shannen O'Connor Real Estate Agent**

**Moller's Mechanical**

**Calamvale Central**

**Empower Care**

**Skyzone**



### Supporters:

**St David's Uniting Church** – Ongoing support and assistance from the Church Council and congregation across all of the centre's activities

**Rotary Club of Salisbury** – Men's BBQ and Autumn Fest

**Rotary Club Sunnybank Hills** – Community Breakfast

**Cr Steve Griffiths** (Moorooka Ward)

**Graham Perrett MP** (Federal Member for Moreton)

**Peter Russo** (State Member for Toohey)

**Brook RED**

**Coopers Plains Library** (Brisbane City Council)

**Foxinsox**

**Wellbeing Flow**

**Village Avenue Community Church**

**Brisbane City Council – GOLD Program**

**Omega Church**



### Connections and Networks:

**Brisbane South Approved Providers Network**

**South Western Suburbs Network**

**Brisbane Seniors Network**

**Community Impact Collaborative**

**Connecting International Student Working Group**



# TREASURERS REPORT

## St David's Neighbourhood Centre

### Treasurers Report Financial Year Ending 30 June 2019

Our Audited Financial Statements show a surplus for the year of \$19,380.47.

While this is less than our previous year's surplus of \$51,396.51, it is after backpay of \$21,625.43 to address a wages oversight and increased rent for the additional space the Centre now occupies. Still a good result, building on previous years thanks to our dedicated team of staff and volunteers.

Our income rose again by some 8% to \$625,038.98 while expenses rose 14.9% to \$605,658.51. Without backpay the increase in expenses would have been 10.8%. All activities of the Centre generated a financial surplus for the year with the Thrift Shop again being a major contributor.

Thank you to our generous donors, granting bodies and stakeholders for their contributions. We continued to be supported by The Leonard Sidney and Barbara Watson Bequest with a contribution of \$3,936.27. Thank you all for your ongoing support!

The surplus contributed to a strengthening of our Balance Sheet with an increase of 3.2% in Accumulated Funds. Our Current Ratio as at 30 June 2019 was 2.3, although down from 2.7 last year following the purchase of a new bus, it remains at a very healthy level. The Committee is confident the Centre is in a position to pay its debts as and when they fall due.

The Centre continues to strengthen its financial position and ongoing financial sustainability, whilst maintaining growth within an ever-changing and demanding sector. However, growth and development does come at a cost. The Committee is aware of the need to review and upgrade the Centre's IT infrastructure as well as attend to some building maintenance requirements.

Thank you to our Auditors, Harold and Jan Walker of GenBiz, for the independent Audit Report. Thank you also to our accountant Vinay Prakash of xcel8 for his work and ongoing commitment to the Centre and its work.

Lastly but by no means least, thank you so much to our Manager, Kellie Griffiths, and our dedicated and talented staff and volunteers for their excellent work and unwavering support for the Centre. Your efforts are at the core of the Centre and its engagement with our community!

Bruce Moffat

Treasurer



# ST DAVID'S UNITING CHURCH NEIGHBOURHOOD CENTRE

ABN 64 543 404 785

## AUDITED FINANCIAL STATEMENTS

For the year ended 30<sup>th</sup> June 2019

### Contents:

- Committee Report
- Profit & Loss Statement
- Detailed Profit & Loss Statement by Activity Centre
- Balance Sheet
- Statement of Cashflow
- Notes to the Financial Statements
- Statement by Members of the Committee
- Audit Report

### Generation Business Solutions Pty Ltd Public Accountants



A.B.N. 72 114 956 973

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ST DAVID'S UNITING CHURCH NEIGHBOURHOOD CENTRE

AUDITED FINANCIAL STATEMENT  
FOR THE YEAR ENDED  
30 JUNE 2019

pg. 1

**COMMITTEE'S REPORT**

Your committee members submit the financial report of St David's Neighbourhood Centre for the year ended 30 June 2019.

**Committee Members:**

Chair..... Anne Brand  
Vice Chair..... Robyn Solomon  
Treasurer..... Bruce Moffat  
Secretary..... Lenore Gibson  
Board Member..... Sue Williams  
Board Member..... Andrew Demack  
Board Member..... Pamela Weymouth

**Principal Activities:**

St. David's Neighbourhood Centre is a place where people find the opportunity to meet their community, family and personal needs in a friendly and supportive environment. The Centre is committed to empowering people to reach their full potential through friendship, education, social action and community building.


**Significant Changes:**


No significant change in the nature of these activities occurred during the year.

**Operating Result:**

The profit of the association amounted to \$19,380.47.

Signed in accordance with a resolution of the Members of the Committee:

  
..... (Anne Brand)  
Chairperson

  
..... (Lenore Gibson)  
Secretary

Signed this 18th day of September, 2019.



# ST DAVID'S UNITING CHURCH NEIGHBOURHOOD CENTRE

## AUDITED FINANCIAL STATEMENT FOR THE YEAR ENDED 30 JUNE 2019

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### Detailed Profit & Loss Statement

	2019	2018
INCOME	\$	\$
Donation - Bendigo Bank	1,550.00	2,300.00
Donations	2,335.00	8,435.98
Fee for Service	28,942.76	8,794.28
Fees Received	44,990.90	52,301.67
Fundraising	6,111.65	9,094.75
Grant Income - BCC	1,055.00	500.00
Grant Income - BCC International Students	172.35	
Grant Income - Uniting Care	332,561.94	330,820.00
Grant Income - HACCC BLD - 20 yrs	7,890.96	7,890.96
Grant Income - Dept of Health	118,410.00	115,374.00
Grant Income - Dept Social Services	1,770.00	
Grant Income - QFCA	5,029.00	
Gross Proceeds from Disposal	23,000.00	
Room Hire	3,255.00	
Interest Received	5,480.14	3,928.81
Leonard Watson Trust	3,936.27	
Sponsorship - Acacia Ridge Community Carols	454.55	
Sponsorship - Autumn Festival	600.00	
Sundry Income	2,323.46	2,137.67
Thrift Shop	35,170.00	36,742.65
Total Income	<u>625,038.98</u>	<u>578,320.77</u>



**ST DAVID'S UNITING CHURCH NEIGHBOURHOOD CENTRE**

**AUDITED FINANCIAL STATEMENT  
FOR THE YEAR ENDED  
30 JUNE 2019**

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**Detailed Profit & Loss Statement Cont'd**

	<b>2019</b>	<b>2018</b>
<b>EXPENSES</b>	<b>\$</b>	<b>\$</b>
Assets Under Threshold	6,997.00	7,208.06
Audit	4,300.00	4,300.00
Bank Charges	840.04	507.87
Bus - Fuel, Maintenance & Registration	7,459.55	7,269.16
Cleaning & Consumables	6,002.22	5,107.40
Computer Software & Repairs	463.64	470.90
Depreciation	32,016.28	18,954.00
Electricity & Gas	7,154.39	9,730.29
Finance Management Expenses	10,920.11	9,755.06
Fundraising Expenses	4,121.75	3,867.63
Guests & Entertainers	1,119.91	345.00
Insurance	2,304.00	2,840.00
Marketing	399.72	890.66
Meals / Catering	17,499.63	16,245.94
OH&S	176.75	
Pest Control	586.30	
Postage, Printing & Stationery	4,766.88	3,609.88
Rent Paid	30,036.00	26,180.00
Repairs & Maintenance	3,929.98	3,905.89
Resources etc	6,030.28	6,199.32
Staff Training & Recruitment	1,457.22	1,030.80
Subscriptions	1,482.95	2,237.30
Sundry Expenses	296.45	367.28
Telephone/Internet	6,532.39	6,150.97
Vehicle Expenses	5,625.29	3,357.83
Water Consumption/ Trade Waste	1,888.55	
Workcover	4,245.96	3,840.38
<b>Wages</b>		
Wages - Assistants	126,206.54	100,130.10
Wages - Co-ordinators	177,842.50	142,064.07
Wages - Management	91,509.40	98,365.55
Wages - Annual Leave	6,330.33	2,884.35
Wages - Long Service Leave	(1,796.58)	7,242.15
Wages - Superannuation	36,913.08	31,866.42
<b>Total Wages</b>	<b>437,005.27</b>	<b>382,552.64</b>
<b>Total Expenses excluding Wages</b>	<b>168,653.24</b>	<b>144,371.62</b>
<b>Total Expenses</b>	<b>605,658.51</b>	<b>526,924.26</b>
<b>Net Profit/(Loss)</b>	<b>19,380.47</b>	<b>51,396.51</b>



# ST DAVID'S UNITING CHURCH NEIGHBOURHOOD CENTRE

## AUDITED FINANCIAL STATEMENT FOR THE YEAR ENDED 30 JUNE 2019

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### Detailed Profit & Loss Statement by Activity

	General	HARM	HASS	Social Groups	Stay & Play	Thrift	Total
	\$	\$	\$	\$	\$	\$	\$
<b>Income</b>							
Donations	2,335						2,335
Fee for Service	28,943						28,943
Fees Received		19,143	2,059	12,266	11,523		44,991
Fundraising	6,112						6,112
Grant Income - HACC BLD - 20 yrs	7,891						7,891
Grant Income - Projects		180,499	165,879	63,482	42,882		452,742
Interest Received	5,480						5,480
Leonard Watson Trust	3,936						3,936
Room Hire	1,388						1,388
Sale Proceeds	23,000						23,000
Sundry Income	13,051						13,051
Thrift Shop						35,170	35,170
<b>Total Income</b>	<b>92,136</b>	<b>199,642</b>	<b>167,938</b>	<b>75,748</b>	<b>54,406</b>	<b>35,170</b>	<b>625,039</b>
<b>Expenses</b>							
Assets Under Threshold	6,997						6,997
Audit Expenses	1,100	770	1,440	350	640		4,300
Bank/Merchant Charges	840						840
Bus - Fuel, Maint & Regn			7,460				7,460
Cleaning & Consumables	302	2,107	1,255	699	1,172	468	6,002
Computer Software & Repairs		116	116	116	116		464
Depreciation	8,675	2,453	20,888				32,016
Electricity & Gas	312	1,722	1,685	828	1,385	1,222	7,154
Finance Management Expenses	775	2,592	1,993	1,658	1,403	2,500	10,920
Fundraising Expenses	4,122						4,122
Guests & Entertainers	690	430					1,120
Insurance	438	1,267	599				2,304
Marketing	46	110	81	81	81		400
Meals/Catering		17,500					17,500
OH&S	160	17					177
Pest Control		146	146	146	147		586
Postage, Printing & Stationery	1,129	1,509	1,250	340	208	331	4,767
Program Resources	868	3,939	86	163	974		6,030
Rent	2,335	8,870	9,415	3,145	3,145	3,125	30,036
Repairs & Maintenance	73	366	1,348	532	532		2,850
Staff Training & Recruitment	376	135	111	446	391		1,457
Subscriptions	10	368	368	318	418		1,483



# ST DAVID'S UNITING CHURCH NEIGHBOURHOOD CENTRE

## AUDITED FINANCIAL STATEMENT FOR THE YEAR ENDED 30 JUNE 2019

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	General	HARM	HASS	Social Groups	Stay & Play	Thrift	Total
<b>Expenses (Continued)</b>							
Telephone/Internet	589	1,563	1,417	1,303	1,303	357	6,532
Thrift Shop Expense						296	296
Vehicle Expenses			5,625				5,625
Water Consumptions/Trade Waste	1,130	152	152	152	152	152	1,889
Work Cover		1,344	569	756	826	751	4,246
Yard Maintenance	235	70	70	235	235	235	1,080
<b>Wages</b>							
Wages - Assistants	24,521	56,149	23,929		19,806	1,260	125,664
Wages - Co-ordinators		69,233	57,012	45,994	5,617		177,855
Wages - Management	26,857	13,070	16,716	11,575	11,716	12,105	92,039
Wages - Annual Leave	346	2,180	2,586	406	406	406	6,330
Wages - Long Service Leave		(510)	(599)	(177)	(177)		(1,797)
Wages - Superannuation	3,639	11,187	11,363	5,884	3,621	1,219	36,913
<b>Total Wages</b>	<b>55,363</b>	<b>151,309</b>	<b>111,007</b>	<b>63,682</b>	<b>40,989</b>	<b>14,990</b>	<b>437,005</b>
<b>Total Expenses Excluding Wages</b>	<b>31,201</b>	<b>47,546</b>	<b>56,074</b>	<b>11,268</b>	<b>13,128</b>	<b>9,437</b>	<b>168,653</b>
<b>Total Expenses</b>	<b>86,563</b>	<b>198,855</b>	<b>167,081</b>	<b>74,950</b>	<b>54,117</b>	<b>24,427</b>	<b>605,659</b>
<b>Net Surplus / (Deficit)</b>	<b>5,573</b>	<b>787</b>	<b>857</b>	<b>798</b>	<b>289</b>	<b>10,743</b>	<b>19,380</b>



## ST DAVID'S UNITING CHURCH NEIGHBOURHOOD CENTRE

AUDITED FINANCIAL STATEMENT  
FOR THE YEAR ENDED  
30 JUNE 2019

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## Balance Sheet

CURRENT ASSETS	Note	2019 \$	2018 \$
Harmony / Other Floats		580.00	580.00
Bendigo Bank - Cheque Account		524,358.77	476,328.23
Bendigo Bank - MV Account		109,670.53	133,522.72
Bendigo Bank - LSL Account		22,639.63	22,515.48
Load & Go Top Up		152.63	199.14
Prepayments			1,608.00
Trade Debtors		7,896.00	2,039.40
		<u>665,297.56</u>	<u>636,792.97</u>
NON-CURRENT ASSETS			
Property, Plant & Equipment	2	119,592.00	118,079.50
Less Accumulated Depreciation	2	(48,682.09)	(89,867.49)
Centre Refurbishment	2	347,009.00	347,009.00
Less Accumulated Depreciation	2	(73,740.32)	(65,065.04)
		<u>344,178.59</u>	<u>310,155.97</u>
<b>TOTAL ASSETS</b>		<b><u>1,009,476.15</u></b>	<b><u>946,948.94</u></b>
CURRENT LIABILITIES			
Trade Creditors & Accruals	3	9,149.69	11,170.00
Provision for BAS Liability / Super		17,508.98	6,468.04
HACC Building Grant (20 yrs)		7,890.96	7,890.96
Provision for Long Service Leave		3,011.02	3,846.01
Provision for Annual Leave		26,473.21	20,142.88
Connecting International Students	3	2,756.39	3,538.74
Deferred Uniting Care	3	219,584.54	181,268.87
		<u>286,374.79</u>	<u>234,325.50</u>
NON-CURRENT LIABILITIES			
HACC Building Grant (20 yrs)		86,808.36	94,699.32
Provision for Long Service Leave		18,767.54	19,729.13
		<u>105,575.90</u>	<u>114,428.45</u>
<b>TOTAL LIABILITIES</b>		<b><u>391,950.69</u></b>	<b><u>348,753.95</u></b>
<b>NET ASSETS</b>		<b><u>617,525.46</u></b>	<b><u>598,194.99</u></b>
ACCUMULATED FUNDS			
Balance Forward		598,194.99	546,748.48
Prior Year Adjustment		(50.00)	50.00
Current Year Earnings		19,380.47	51,396.51
<b>TOTAL ACCUMULATED FUNDS</b>		<b><u>617,525.46</u></b>	<b><u>598,194.99</u></b>



**ST DAVID'S UNITING CHURCH NEIGHBOURHOOD CENTRE**

**AUDITED FINANCIAL STATEMENT  
FOR THE YEAR ENDED  
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**Cash Flow Statement**

	30-Jun-19	30-Jun-18
<b>Bank Balance brought forward</b>	<b>\$632,946.43</b>	<b>\$523,901.82</b>
<b>Cash In-Flows from Operations</b>		
Receipts from Activities	\$127,578.68	\$119,857.00
Bank Interest Received	\$5,480.14	\$3,928.81
Disposal of Vehicle	\$23,000.00	
	<b>\$156,058.82</b>	<b>\$123,785.81</b>
<b>Cash Out-Flows from Operations</b>		
Payments to Suppliers	\$185,280.11	\$110,957.34
Payments to Employees	\$437,005.27	\$372,426.14
Payments to Landlord (Rent)	\$30,036.00	\$26,180.00
	<b>\$652,321.38</b>	<b>\$509,563.48</b>
<b>Cash Flows From Financing</b>		
Grant Income - BCC	1,055.00	500.00
Grant Income - BCC International Students	172.35	
Grant Income - Uniting Care	332,561.94	330,820.00
Grant Income - HACC BLD - 20 yrs	7,890.96	7,890.96
Grant Income - Dept of Health	118,410.00	115,374.00
Grant Income - Dept Social Services	1,770.00	
Grant Income - QFCA	5,029.00	
	<b>\$466,889.25</b>	<b>\$454,584.96</b>
<b>Movements in Working Capital</b>		
Increase/(Decrease) in GST / PAYG Liability	\$13,131.85	(\$7,961.10)
Increase/(Decrease) in Creditors & Accruals	(\$2,020.31)	\$3,038.40
(Increase)/Decrease in Prepayments & Debtors	\$4,248.60	\$2,104.81
Increase/(Decrease) in Deferred Grants	\$38,315.67	\$43,055.21
	<b>\$53,675.81</b>	<b>\$40,237.32</b>
<b>Bank Balances as at end of year</b>	<b><u>\$657,248.93</u></b>	<b><u>\$632,946.43</u></b>



**ST DAVID'S UNITING CHURCH NEIGHBOURHOOD CENTRE**

**AUDITED FINANCIAL STATEMENT  
FOR THE YEAR ENDED  
30 JUNE 2019**

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**NOTES TO THE FINANCIAL STATEMENTS**

**1. Statement of Accounting Policies**

The financial statements are a special purpose financial report prepared for use by the members of St David's Uniting Church Neighbourhood Centre. The Committee have determined that the Association is not a reporting entity and therefore there is no requirement to apply Accounting Standards and other mandatory professional reporting requirements (Urgent Issues Group Consensus Views) in the preparation and presentation of these statements.

The financial statements have been prepared using the historical cost concept and do not take into account changing money values or, except where stated, current valuation of non-current assets. The following is a summary of the significant accounting policies adopted by the Association in the preparation of the financial statements.

*(a) Basis of accounting*

The financial statements have been prepared on a historical cost basis using the accruals basis of accounting.

*(b) Income Tax*

The association is exempt from income tax pursuant to Section 23(g) of the Income Tax Assessment Act.

*(c) Inventories*

Stocks on hand are valued at the lower cost and net realisable value. Values have been assigned to inventory quantities on hand at balance date using the cost basis.

**2. Property, Plant & Equipment**

Leasehold improvements and equipment are depreciated over their useful lives using both the straight line and diminishing value method of depreciation.

Property, plant and equipment are brought to account at cost and are depreciated over their useful lives using both the straight line and diminishing value method of depreciation. A summary of plant & equipment is provided as follows:



# ST DAVID'S UNITING CHURCH NEIGHBOURHOOD CENTRE

## AUDITED FINANCIAL STATEMENT FOR THE YEAR ENDED 30 JUNE 2019

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	<u>Total</u>	<u>General Equipment</u>	<u>Centre Refurbishment</u>	<u>Motor Vehicles</u>
<b>Cost</b>	\$	\$	\$	\$
Balance at 1 July 2018	465,088	14,797	347,009	103,282
Adjustments				
Additions During Year	66,039			66,039
Disposals During Year	(64,527)			(64,527)
Balance at 30 June 2019	<u>466,600</u>	<u>14,797</u>	<u>347,009</u>	<u>104,794</u>

### Accumulated Depreciation

Balance at 1 July 2018	154,933	9,737	65,064	80,132
Adjustments				
Deprec. Charge	32,017	2,455	8,675	20,887
Additions/Disposals	(64,527)			(64,527)
Balance at 30 June 2019	<u>122,423</u>	<u>12,192</u>	<u>73,739</u>	<u>36,492</u>
<b>Net Book Value at 30 June, 2019</b>	<u>344,177</u>	<u>2,605</u>	<u>273,270</u>	<u>68,302</u>

### 3. Comparative Figures

Some 2018 Profit and Loss and Balance Sheet amounts and descriptions have been changed to allow a more accurate comparison to the 2019 amounts and descriptions.



ST DAVID'S UNITING CHURCH NEIGHBOURHOOD CENTRE

AUDITED FINANCIAL STATEMENT  
FOR THE YEAR ENDED  
30 JUNE 2019

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STATEMENT BY MEMBERS OF THE COMMITTEE

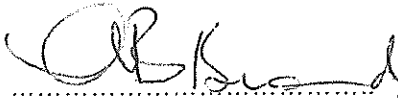
The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee the financial statements as set out on pages 1 to 9:

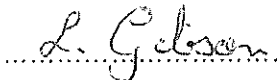
1. Presents a true and fair view of the financial position of St. David's Uniting Church Neighbourhood Centre as at 30 June 2019 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that St. David's Uniting Church Neighbourhood Centre will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

Chairperson:

 (Anne Brand)

Secretary:

 (Lenore Gibson)

Dated this 18th day of September, 2019.



**ST DAVID'S UNITING CHURCH NEIGHBOURHOOD CENTRE**

**AUDITED FINANCIAL STATEMENT  
FOR THE YEAR ENDED  
30 JUNE 2019**

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**INDEPENDENT AUDIT REPORT TO THE MEMBERS OF  
ST DAVID'S UNITING CHURCH NEIGHBOURHOOD CENTRE**

***Scope***

We have audited the attached special purpose financial report of St David's Uniting Church Neighbourhood Centre for the year ended 30 June, 2019 comprising Income and Expenditure Statement, Balance Sheet, Cashflow Statement, and Notes to the Financial Report. The Management Committee of St David's Uniting Church Neighbourhood Centre is responsible for the financial report and has determined that the accounting policies used are consistent with the financial reporting requirements of St David's Uniting Church Neighbourhood Centre's constitution, and also are appropriate to the needs of the members. We have conducted an independent audit of the financial report in order to express an opinion on it to the members of St David's Uniting Church Neighbourhood Centre. No opinion is expressed as to whether the accounting policies used, and described in Note 1 are appropriate to the needs of the members.

The special purpose financial report has been prepared for distribution to the members of the Association for the purpose of fulfilling the Management Committee's financial reporting requirements under the St David's Uniting Church Neighbourhood Centre's constitution. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates, to any person other than the members, or of any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion as to whether in all material respects, the financial report is presented fairly in accordance with the accounting policies described in Note 1 to the financial statements. (These policies do not require the application of all Accounting Standards and other mandatory professional reporting requirements in Australia.)

The audit opinion expressed in this report has been formed on the above basis.

***Qualification***

It is not practical for St David's Uniting Church Neighbourhood Centre to maintain an effective system of internal control over donations and fundraising activities until their initial entry in the accounting records. Accordingly, our audit in relation to donations and fund raising was limited to amounts recorded.

***Qualified audit opinion***

In our opinion, subject to the effects of such adjustments, if any, as might have been determined to be necessary had the limitation discussed in the qualification paragraph not existed, the financial report presents fairly, in accordance with the basis of accounting described in Note 1 to the financial statements, the financial position of St David's Uniting Church Neighbourhood Centre as at 30 June, 2019 and the results of its operations for the year then ended.

**GENERATION BUSINESS SOLUTIONS PTY LTD**



**Harold D Walker - Auditor**

11<sup>th</sup> September, 2019